

CLOSED SESSION MINUTES

Minutes of a Staffing Meeting held in the Kemp Room of the Ludlow Mascall Centre on **TUESDAY 7th MARCH 2023** at 9.30am.

ST/112 PRESENT

Chair: Cllr Lyle

Councillors: Garner, Gill and B. Waite.

Officers: Gina Wilding, Town Clerk
Naomi Brotherton, Senior Admin Assistant

ST/113 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

ST/114 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

ST/115 APOLOGIES

No apologies had been received.

ST/116 DECLARATION OF INTERESTS

Disclosable Pecuniary Interests

None declared

Conflict of Interest

None declared

Personal interests

None declared

ST/117 MINUTES – 17th JANUARY 2023

RESOLVED (unanimous) DL/EG

That the minutes of the 17th January 2023 be approved as a true record to be signed by the Chair.

ST/118 PUBLIC OPEN SESSION

There were no members of the public present.

ST/119 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED (unanimous) DL/BW

That the public and press be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ST/120 FLEXIBLE WORKING LEGISLATION UPDATE

RESOLVED (unanimous) DL/TG

That the Flexible Working Legislation Update be noted.

ST/121 LOCAL GOVERNMENT PAY CLAIM 2023/24

RESOLVED (unanimous) DL/EG

That the update of the Local Government Pay Claim 2023/24 be noted.

ST/122 STAFF REQUEST

RESOLVED (3:1:0) EG/TG

That Job Evaluation for the post is investigated externally.

ST/123 BULLYING AND HARASSMENT STATEMENT POSTER

RESOLVED (unanimous) DL/EG

That the poster be adopted and displayed as appropriate at all Town Council sites.

ST/124 COUNCILLOR TRAINING

Councillors watched Podcast 1 – Building an effective personnel committee in the SLCC six-part series, Councillors Responsibilities as Employers.

ST/125 SLCC WEBINARS – COUNCILLORS RESPONSIBILITIES AS EMPLOYERS

RESOLVED (unanimous) DL/EG

To adopt the SLCC six-part podcast series, Councillors Responsibilities as Employers as a training tool for Staffing Committee Members.

ST/126 SUSPEND STANDING ORDERS

RESOLVED (unanimous) TG/EG

To suspend Standing Orders to add to the minute relating to agenda Item 10 previous considered at ST/122 above.

ST/127 RESOLVED (unanimous) TG/EG

- i) To consult the Council's HR consultant.
- ii) To provide an update date to the appropriate parties.
- iii) To bring all information back to a meeting scheduled for Tuesday 4th April 2023 at 9.30am.

ST/128 RESOLVED (unanimous) TG/EG

To reinstate Standing Orders.

The meeting closed at 10.44am.

Chairman

Date